



Telephone Shilpa Sangstha Limited

An State owned company.

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A Symbol of Quality &
Pioneer in Reliable Service

Your Ref :

Our Ref :

Refer to :

14.36.0000.007.25.005.17.245

Date: 19.04.2017

OFFICE ORDER

Subject: Visit to China for Pre-Shipment Inspection (PSI)

Ref: M/s Haier Information Technology (Suzhou) Co., Ltd. invitation letter

Pursuant to the above reference letter, management of Telephone Shilpa Sangstha(TSS) Limited is pleased to nominate the following officer to attend the Pre-Shipment Inspection (PSI) of Laptop scheduled to be held in Chongqing, China from 20.04.2017 to 24.04.2017 (Excluding travel time).

1. **Mr. G. M. Rakib Hasan**
Passport No. **OC 4118017**

2. The conditions of the above mentioned visit are as follows:

- (i) All expenses will be borne by M/s Haier Information Technology (Suzhou) Co., Ltd., China.
- (ii) No expenditure will be borne by Telephone Shilpa Sangstha (TSS) Limited or Government of Bangladesh.
- (iii) The entire visit including travel time of the participant will be treated as on duty.
- (iv) The participant will report in TSS after finishing the PSI.

3. This letter has been issued with the approval of Managing Director, Telephone Shilpa Sangstha Ltd.

(M. N. Motalib Hossain)

Deputy General Manager (Administration)

Distribution:

1. G. M. Rakib Hasan, Senior Engineer(Laptop Plant), TSS

Copy to: (not according to seniority):

1. Secretary, Posts & Telecommunications Divisions, Ministry of Posts, Telecommunications & IT.
2. Managing Director, TSS
3. Director General, Immigration & Passports, Passport office, Agargaon, Dhaka.
4. Director, Hazrat Shah Jalal International Airport, Dhaka.
5. Officer in Charge (Immigration), Hazrat Shah Jalal International Airport, Dhaka.
6. M/s Haier Information Technology (Suzhou) Co., Ltd, No. 1, Haier Road, Qingdao, China.
- ✓ 7. Mr. Md. Muzammel Haque, Assistant Engineer(Software), Laptop Plant (Please upload on www.tss.com.bd)
8. Office Copy