



Telephone Shilpa Sangstha Limited

A Symbol of Quality &
Pioneer in Reliable Service

An State owned company.

Tongi, Gazipur-1710, Bangladesh. Phone : 9814747, 9802701-703

Fax : 880-2-9812700, Web Site : www.tss.com.bd

E-mail : mdtss@btcl.net.bd / info@tss.com.bd

Your Ref :

Our Ref :

Refer to :

Ref:14.36.0000.007.25.005.13.1021

Date: 19.07.2018

OFFICE ORDER

Subject: Permission of Ex-Bangladesh Leave.

The management of Telephone Shilpa Sangstha Limited has been granted the Ex-Bangladesh leave (Earned Leave) of **Mr. Md. Saiful Islam, Office Assistant (Attached to Posts & Telecommunication Division, Bangladesh Secretariat)** bearing Passport no. **OC 8120380** for a period of 15 (Fifteen) days with effect from the date 22.07.2018 or from the date of enjoying leave to visit India with the following conditions:-

- (i) All the expenses will be borne by the visitors.
- (ii) No cost will be borne by Telephone Shilpa Sangstha Limited or The Government of Bangladesh.
- (iii) Entire visit will be treated as on leave earned.
- (iv) The visitor will submit the joining report to TSS after coming back from abroad.
- (v) Over stay / failure to join on stipulated time will be treated as misconduct.


19.07.2018

(Md. Ansar Ali)

General Manager (Administration & Services)

Distribution:

1. **Mr. Md. Saiful Islam, Office Assistant.**
(Attached to Posts & Telecommunication Division, Bangladesh Secretariat).

Copy: Not according to Seniority

1. Secretary, Ministry of Posts & Telecommunication Division, Bangladesh Secretariat, Dhaka.
2. Director General, Passport & Immigration, Passport Office, Agargaon, Dhaka.
3. Office of the Managing Director, TSS
4. Office of the General Manager(P&C), TSS
5. Deputy General Manager (F&C), TSS
6. Immigration Officer, Benapole Land Port, Benapole, Jessor.
7. Immigration Officer, Hazrat Shahjalal Intl. Airport, Dhaka.
8. Assistant Engineer (Software); with request to publish in TSS website
9. Personal File.
10. Office copy