



Telephone Shilpa Sangstha Limited

Output, Discipline,
Unity and Co-operation

A State owned company.

Tongi, Gazipur-1710, Bangladesh. Phone : 9814747, 9802701-06

Fax : 880-2-9812700, Web Site : www.tss.com.bd

E-mail : mdtss@btcl.net.bd / info@tss.com.bd

Your Ref :

Our Ref :

Refer to :

No- 14.36.0000.035.002.002.14.17(2)/041

Date: 21.12.2015

OFFICE ORDER

Subject: Visit to China for Pre-Shipment Inspection (PSI)


Ref: M/s Haier Information Technology (Suzhou) Co., Ltd. invitation letter dated: 12.12.15

Pursuant to the letter under reference, management of Telephone Shilpa Sangstha(TSS) Limited is pleased to nominate the following officer to attend the Pre-Shipment Inspection(PSI) of Laptop scheduled to be held in Chongqing, China from 22.12.2015 to 26.12.2015 (Excluding travel time).

1. Mr. Md. Zulfiker Heider, Senior Engineer.
Passport No. OC2095321

02. The conditions of the above mentioned visit are as follows:

- (A) All expenses will be borne by M/s Haier Information Technology (Suzhou) Co., Ltd., China.
- (B) No expenditure will be borne by Telephone Shilpa Sangstha (TSS) Limited or Govt. of Bangladesh.
- (C) The entire visit including travel time of the participant will be treated as on duty.
- (D) The participant will report in TSS after finishing the PSI.
- (E) The participant will come back immediately after finishing the PSI.


(Kabir Hasan) 21.12.2015

General Manager (Administration and Service)
Phone:+880-2- 9803105, 01550151072

Distribution (not according to seniority):

1. Managing Director, TSS.
2. Director General (Consular), Passport and Immigration, Passport office, Agargaon, Dhaka.
3. Director, Hazrat Shah Jalal International Airport, Dhaka.
4. Assistant Secretary, Consular, Ministry of Foreign Affairs, Dhaka.
5. Assistant Secretary (Admin), Post & Telecommunication Division, Bangladesh Secretariat, Dhaka.
6. M/s Haier Information Technology (Suzhou) Co., Ltd, No. 1, Haier Road, Qingdao, China.
7. Mr. Md. Zulfiker Heider, Senior Engineer, TSS.
8. Office Copy & TSS Website Copy.

Letter of Invitation

To: whom it may concerns

Dear sirs,

Here we would like to invite Mr. MD ZULFIKER HEIDER from TSS(Telephone Shilpa Sangtha Limited), Bangladesh to come to our Laptop factory in Chongqing, China for Pre-Shipment Inspection for 2450pcs of Laptop. The visit place will be in Chongqing. The visit period will be arranged during 22nd~26th December , 2015. We hereby confirm that all the travelling cost of this trip will be borne by us.

The passport details as below,

Name : MD ZULFIKER HEIDER

Sex: Male

Date of Birth: 13 Sep 1989

Passport No.: OC2095321

Signature



Name: Merry Lee

Title: Sales Manager

Date: 12/12/2015